

CHEVY CHASE VILLAGE
BOARD OF MANAGERS
MAY 13, 2013 MEETING

STAFF REPORT

TO: BOARD OF MANAGERS
FROM: SHANA R. DAVIS-COOK, VILLAGE MANAGER 
DATE: 4/29/2013
SUBJECT: BOARD AUTHORIZATION TO DESTROY PAPER BALLOTS FROM THE
2011 BOARD OF MANAGERS ELECTION

Background

Section 77-5(d) states, in pertinent part:

“Where the [contested election for the Board of Managers]
voting is by paper ballots they are to be retained and filed as
part of the official records but may be destroyed by
resolution of the Board of Managers after two years.”
Emphasis added.

It appears that the purpose of maintaining the records is to have them available in case an individual's election to the Board is challenged. Terms on the Board are for two years, and any individual challenges would be moot after that point and there would be no further need for the ballots to remain on file. Last year, Village Counsel advised that absentee voter cards should be treated the same as paper ballots.

The official election results certification and Oaths of Office are retained indefinitely per the Village's Records Retention Schedule.

Board Action Requested

Pursuant to the Village Charter, the Board must adopt a Resolution to authorize destruction of the ballots from the 2011 Village Board Election:

Draft Motion

I move to authorize the following resolution:

“The Chevy Chase Village Board of Managers, on this 13th day of May, 2013,
does hereby authorize the Village Manager to destroy all paper ballots
from the **2011** Board of Managers' election.”